

**Village of Posen  
Official Proceedings of the Monthly Meeting  
March 12, 2012**

The Village of Posen Council met in regular session on March 12, 2012. The meeting was called to order by President Marilyn Kaszubowski at 6:00 p.m.

**Roll Call**

Trustees present: Kate Bruski, Dennis Chalupniczak, Dave Krentz, Marge Nowak, and Laurie Wozniak  
Absent: John Ataman  
Officers present: Marilyn Kaszubowski, Julie Patterson, and Marcia Urban  
Others Present: Wendy Robins, Water Superintendent

**Water Superintendent Report**

Robins reported that there was a power failure on March 4<sup>th</sup> when snow removal equipment cracked the well head on pump #2. She isolated well to stop water loss until PIE&G could restore power to the wellhouse. Robins has suggested that the Village of Posen purchase a generator for future power outages. The board would like her to research the different types of generators and to bring that information to the next meeting for the board to review.

**Adoption of Agenda**

Moved by Bruski, seconded by Krentz to adopt the agenda as presented. Motion carried unanimously.

**Appearing before the Council**

None

**Minutes**

Moved by Wozniak, seconded by Nowak to approve the minutes of the regular monthly meeting of February 13, 2012 & and the special meeting of February 27, 2012. Motion carried unanimously

**Treasury Report**

Moved by Krentz, seconded by Nowak to approve the February 2012 Treasury report as presented by Urban. Motion carried unanimously.

***New Business:***

**Planning Commission Ordinance**

Moved by Bruski, seconded by Wozniak to adopt the new Planning Commission Ordinance as drafted by Michael Vogler, Village Attorney. Motion carried unanimously.

**Approve 2011 ACT 51 Report**

Moved by Chalupniczak, seconded by Wozniak to approve the 2011 ACT 51 report as prepared by Patterson. Motion carried unanimously.

**Re-appointment of Clerk and Treasurer**

Moved by Chalupniczak, seconded by Wozniak, to re-appoint Julie Patterson as Clerk and Marcia Urban as Treasurer for a two-year term. Motion carried unanimously.

**Social Host Awareness Month**

Moved by Bruski, seconded by Nowak that the Village of Posen support the Proclaimed Social Host Awareness Month. Motion carried unanimously.

**Risk Control Report**

Michael Gombos, Risk Control Representative of the Michigan Village Participating Plan had sent an update to the Village regarding the operations of the Village of Posen. He recommends that we should install an emergency lighting and lit "EXIT" system in the Village Hall to provide light in the event of a power outage. The EXIT sign should have the appropriate wording in plain legible letters not less than 6 inches high. This action will help in reducing a potential liability loss. Also, Mr. Gombos recommends that the Village of Posen should utilize an At-Will Statement to clarify the employee/employer conditions and provide written acknowledgment of understanding. This action will help provide for a better defense in the case of potential litigation. Patterson will research for an appropriate At-Will document.

***Unfinished Business:***

**Sidewalk Markings**

Kaszubowski reported that a hearing is scheduled for June 13, 2012 for the owner of Huron Oil Company, LLC. at which time it will be determined if it will go to trial or be dismissed.

**Accounts Payable**

Moved by Bruski, seconded by Chalupniczak, to approve the following bills for payment for the month of March 2012. Motion carried unanimously.

<b><u>Ck#</u></b>	<b><u>General Fund</u></b>	<b><u>Amount</u></b>	
3788	DTE Energy, for office heat	\$121.16	
3789	DTE Energy, for hall heat	\$78.51	
3790	Michigan Municipal League, for 2011/2012 Dues	\$318.00	
	PIE&G, for hall electric	107.00	
	PIE&G, for street lights	640.12	
3791	PIE&G, for Nativity set electric	20.83	\$767.95
3792	Vogler & Nelson, for Lewandowski Sidewalk suit		\$68.00
3793	Calcite Credit Union Visa, for office computer		\$1,033.33
3794	Village of Posen, for monthly water bill		\$8.00
3795	Posen Chamber, for 1/3 of electric for Welcome to Posen signs		\$180.40
3796	Accident Fund, for 2012 Workers Comp. Insurance 1/2		\$593.00
3797	Frontier, for office phone bill		\$55.04
3798	Lori Konwinski, for Zoning Board of Appeals meetings for 2011		\$40.00
	<b>TOTAL</b>		<b>\$3,263.39</b>

<b><u>Ck#</u></b>	<b><u>Local Street Fund</u></b>	<b><u>Amount</u></b>
1235	Julia Patterson, for completing 2011 ACT 51 Report	\$35.00
	<b>TOTAL</b>	<b>\$35.00</b>

<b><u>Ck#</u></b>	<b><u>Major Street Fund</u></b>	<b><u>Amount</u></b>
1348	Julia Patterson, for completing 2011 ACT 51 Report	\$40.00
	<b>TOTAL</b>	<b>\$40.00</b>

<b><u>Ck#</u></b>	<b><u>Water Project Fund</u></b>	<b><u>Amount</u></b>
1373	<b>VOID</b>	
1374	Accident Fund, for 2012 Workers Comp. Insurance	\$593.00
1375	Presque Isle Newspapers, for Consumer Confidence Report	\$31.60
1376	PIE&G, for well house electric	\$660.37
1377	Frontier, for well house phone	\$38.46
1378	Wendy Robins, for monthly travel expense	\$240.00
1379	Wendy Robins, for postage	\$38.05

1380	Wendy Robins, for call out and 2 hours	\$80.00
1381	Posen Ace Hardware, for paintbrush and washer/screws	\$6.39
1382	Wendy Robins, for bi-weekly payroll	\$393.74
1383	Wendy Robins, for bi-weekly payroll	\$393.74
	<b>TOTAL</b>	<b>\$2,475.35</b>

Moved by Bruski, seconded by Chalupniczak that there being no further business to come before the Council, the President adjourned the meeting at 7:00 p.m. Motion carried unanimously.

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Julia Patterson  
Clerk

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Marilyn Kaszubowski  
President