

**Village of Posen
Official Proceedings of the Monthly Meeting
April 13, 2015**

The Village of Posen Council met in regular session on April 13, 2015. The meeting was called to order by President Marilyn Kaszubowski at 6:00 p.m.

Roll Call

Trustees present: Kate Bruski, Marge Nowak, Sherri Romel, Tami Schellie, and Loretta Wozniak
Absent: John Ataman
Officers present: Marilyn Kaszubowski, Julie Patterson, and Marcia Urban
Others Present: Wendy Robins--Water Superintendent and David Krentz-Street Administrator

Water Superintendent Report

Wendy reported that she issued a boil water notice on April 11th due to a water main break. She took samples in to Alpena and should know by Tuesday, April 14th if she can lift the notice.

She did averages for water users. She attended the meeting for the 634/State Street project, and coordinated with the Posen Fire Department to put in 2" line in mid-April with an estimated date of April 17th. It will cost approximately \$2,000 with the Posen Fire Department responsible for payment. Chuck's Well Service replaced the motor for the pump.

Wendy inquired about purchasing a step ladder and necessary tools. She was instructed to go to Posen Ace Hardware to buy them.

Appearing Before the Council

None

Adoption of Agenda

Moved by Bruski, seconded by Wozniak, to adopt the agenda as presented. Motion carried unanimously.

Minutes

Moved by Nowak seconded by Schellie to approve the minutes of the regular monthly meeting of March 9, 2015. Motion carried unanimously

President's Report

Marilyn asked the council to think about selling the pole building in the back of the hall. The contents could be brought into the hall. Jim Zakshesky will check out the rules for the zoning.

Street Administrator Report

Dave Krentz reported that the Vincent Street (Major Street) Storm sewer basin will be replaced during the E. 634/State Street construction project. It will cost approximately \$25,000 based on bid prices. Asphalt will be removed, fabric placed down, and then new asphalt.

He also reported that First Street (Local Street) between 2nd and 3rd streets will be cut down ditch line to ditch line. Sand will be placed, then gravel, then pavement for an approximate cost of \$30,000. This project will occur also during the 634/State Street project.

There is a pothole in the middle of Center Street and Dave will contact Jerry Smigelski at the Presque Isle County Road Commission for his crew to repair and bill us accordingly.

Treasury Report

Moved by Schellie seconded by Bruski to approve the March 2015 Treasury report as presented by Urban. Motion carried unanimously.

New Business:

Terrorist Insurance

Moved by Bruski, seconded by Wozniak that the Village of Posen decline the Terrorist Insurance offered by the Lappan Agency. Motion carried unanimously.

Approve 2014 ACT 51 Report

Moved by Wozniak, seconded by Schellie to approve the 2014 ACT 51 report as presented by Patterson. Motion carried unanimously.

Unfinished Business:

E. 634 /State Street Construction

Construction on this project will be starting next week as the pre-construction steps have been completed. The millings from this project will be used for different areas for patching in the Village of Posen and will not be given away to those who have asked.

“Under the Radar” Program

The Village of Posen will not participate in this program since the Posen Chamber of Commerce is involved and they have more to offer than the Village.

Accounts Payable

Moved by Bruski, seconded by Nowak to approve the following bills for payment for the month of April 2015. Motion carried unanimously.

<u>CK #</u>	<u>General Fund</u>	<u>Amount</u>
4393	PIE&G, for hall electric	67.00
4393	PIE&G, for nativity set	20.07
4393	PIE&G, for street lights	658.46
4393		\$745.53
4394	Village of Posen, for monthly water bill	\$26.25
4395	Garant's Office Supply, for letterhead	\$50.00
4396	Posen Elevator, for toilet paper	\$8.99
4397	John Ataman, for 1st qtr wages	\$150.36
4398	Kate Bruski for 1st qtr wages	\$150.82
4399	Marilyn Kaszubowski, for 1st qtr wages	\$341.85
4400	Marge Nowak, for 1st Qtr wages	\$150.00
4401	Julie Patterson, for 1st qtr wages	\$600.87
4402	Sherry Romel, for 1st qtr wages	\$203.08
4403	Tami Schellie, for 1st qtr wages	\$203.08
4404	Marcia Urban, for 1st qtr wages	\$406.20
4405	Loretta Wozniak, for 1st qtr wages	\$203.08
4406	Jim Zakshesky, for 1st qtr wages	\$137.72
4407	METLIFE Insurance, for 1st qtr pension	\$397.96
4408	US Treasury, for 1st qtr payroll taxes	\$376.67
4409	DTE Energy, for office heat	\$88.86
4410	DTE Energy, for hall heat	\$88.16
4411	Verizon, for office phone	\$24.03
4412	Lappan Agency, for annual property/liability insurance	\$3,260.00
4413	Ed Kandow, for taking down Christmas banners	\$250.00
4414	Ron Urban, for plowing village hall driveway	\$15.00
4415	Dave Kamysiak, for 6 hours of labor for banners	\$60.00
4416	Ed Kandow, for 6 hours of labor for banners	\$60.00
	TOTAL	\$7,998.51

<u>CK #</u>	<u>Local Street Fund</u>	<u>Amount</u>
1284	Julie Patterson, for completing ACT 51 Report	\$30.00
1285	Julie Patterson, for 1st qtr wages	\$43.75
1286	Marcia Urban, for 1st qtr wages	\$25.00
	TOTAL	\$98.75

<u>CK #</u>	<u>Major Street Fund</u>	<u>Amount</u>
1415	R.S. Scott's & Associates, for engineering services for State St.	\$2,174.00
1416	Julie Patterson, for completing ACT 51 Report	\$45.00
1417	Julie Patterson, for 1st qtr wages	\$168.75
1418	Marcia Urban, for 1st qtr wages	\$156.25
	TOTAL	\$2,544.00

<u>CK #</u>	<u>Water Project Fund</u>	<u>Amount</u>
1769	Posen Ace Hardware, for paintbrushes	\$5.97
1770	City of Alpena, for water sample testing	\$40.00
1771	PIE&G, for well house electric	\$882.99
1772	Frontier, for well house phone	\$41.38
1773	Village of Millersburg, for training, mileage, and per diem	\$179.07
1774	Chuck's Well Service, for new Pump	\$2,311.10
1775	Wendy Robins for monthly travel expense	\$240.00
1776	Rich Kandow, for 1st qtr retainer	\$30.00
1777	Julie Patterson, for 1st qtr wages	\$318.75
1778	Marcia Urban, for 1st qtr wages	\$155.22
1779	US Treasury, for 1st qtr payroll taxes	\$522.08
1780	METLIFE Insurance, for 1st qtr pension	\$22.20
1781	Wendy Robins, for bi-weekly payroll	\$406.80
1782	Wendy Robins, for annual vehicle allowance	\$500.00
1783	Wendy Robins, for mileage to Alpena to take water samples	\$143.64
1784	Wendy Robins, for callout for water pipe break	\$50.00
1785	Elhorn Engineering, for calcium chloride	\$59.75
1786	Wendy Robins, for bi-weekly payroll	\$406.80
	TOTAL	\$6,315.75

Moved by Romel seconded by Nowak that there being no further business to come before the Council, the President adjourned the meeting at 7:20 p.m. Motion carried unanimously. The next monthly meeting will be held Monday, May 11, 2015 at 6:00 p.m.

Julia Patterson
Clerk

Marilyn Kaszubowski
President