

Village of Posen
Official Proceedings of the Monthly Meeting
July 13, 2015

The Village of Posen Council met in regular session on July 13, 2015. The meeting was called to order by President Marilyn Kaszubowski at 6:00 p.m.

Roll Call

Trustees present: John Ataman, Kate Bruski, Marge Nowak, Tami Schellie, and Loretta Wozniak

Absent: Sherry Romel

Officers present: Marilyn Kaszubowski, Julie Patterson, and Marcia Urban

Others Present: Wendy Robins--Water Superintendent, David Krentz, Village Street Administrator, and Jim Zakshesky, Zoning Administrator.

Water Superintendent Report

Wendy reported that Rich Kandow had repaired the light in the well house. She had help from the community service group to help scrape, wire brush, and paint the playground. They also help to sweep streets.

She sent out notices to customers that have to have back flow prevention devices tested. These devices must be tested every three years.

Appearing Before the Council

Sharon Krzywiecki, from PIE&G, attended the monthly meeting as part of her semi-annual visit to update the Village of Posen council on various issues happening with the PIE&G. Capital credits will be issued on the August or September billing. She informed the council that there are three open seats (Cheboygan, Montmorency, and Presque Isle) for the board of directors to be voted on at the October 23rd meeting. Fees for underground footage will be increasing on August 1, 2015. The water heater program will be discontinued as well as the dual fuel program.

Sandra Edwards, Auditor from the CPA firm of Johnson & Schulze, appeared before the council to review the 2014 yearend audit. The Village of Posen was given a clean audit and had no difficulties in performing the audit.

Ron Stoinski, 11126 3rd Avenue, appeared before the council to inform them of the culvert by his road that is floating and not connected to a pipe and isn't draining. Dave Krentz, Street Administrator will be notified to check this out.

Adoption of Agenda

Moved by Schellie seconded by Wozniak, to adopt the agenda as presented. Motion carried unanimously.

Minutes

Moved by Nowak, seconded by Bruski to approve the minutes of the regular monthly meeting of June 8, 2015. Motion carried unanimously

President's Report

President Kaszubowski reported that she was approached by Duane Chojnacki, owner of the property on the corner of M-65/Michigan Avenue and State Street/634 Highway in regard to Team Elmer's. Chojnacki had given permission to Team Elmer's to park their equipment during the construction project. He was told by them that they would put topsoil on the yard where the equipment was parked. Chojnacki said that the dirt that was put on his property had asphalt millings and chunks of concrete in. He wants new topsoil to replace the bad dirt. Glenn Smolinski, Engineer from R.S. Scott Associates is aware of the problem. Dave Krentz will contact Smolinski to find out the status of this complaint.

The grass on the residents' yards was seeded but the grass did not grow. The grass seed was washed out by the rain and weeds took over. Team Elmer's will do restoration again.

The council was informed that the grant that was applied for the Port-a-Potty in the playground has been denied. The Village will pay the bill to Hall's Serv-All and have them pick up the port-a-potty until next year.

Kaszubowski also informed the council that the flagpole was repaired compliments of Ed Kandow. Stanley Lewandowski repaired the overhead door and will be paid by the village.

Street Administrator Report

Dave Krentz reported that the State Street/E. 634 Hwy. project has been completed with a few restoration issues to be done yet.

Treasury Report

Moved by Ataman, seconded by Bruski to approve the June 2015 Treasury report as presented by Urban. Motion carried unanimously.

New Business:

2015 Parade Permit

Moved by Wozniak, seconded by Nowak to approve the 2015 Parade permit for the Posen Chamber of Commerce. Motion carried unanimously.

Unfinished Business:

E. 634 /State Street Construction

Construction is complete with a few issues that will be resolved by the contractor.

Pole Barn Building

President Kaszubowski has received an estimate of \$650.00 from Lewis & Lewis for the survey of the property to sell the pole barn. Michael Vogler, Attorney for the Village, informed Kaszubowski that there should be a stipulation on the sale of the building, such as “no outdoor storage,” non-commercial building, and to sell as a storage building. Vogler will draw up the bid package for the pole barn.

Moved by Bruski, seconded by Wozniak to advertise the pole barn with an asking price of \$22,500 with a minimum bid of \$19,500. Motion carried unanimously.

Accounts Payable

Moved by Bruski, seconded by Wozniak to approve the following bills for payment for the month of July 2015 with the exception of R.S. Scott Associates bill to be held until July 27th. Motion carried unanimously.

<u>CK #</u>	<u>General Fund</u>	<u>Amount</u>
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4433	John Ataman, for 2nd qtr wages		\$150.36
4434	Kathleen Bruski, for 2nd qtr wages		\$203.08
4435	Marilyn Kaszubowski, for 2nd qtr wages		\$341.84
4436	Marge Nowak, for 2nd Qtr wages		\$202.60
4437	Julie Patterson, for 2nd qtr wages		\$600.87
4438	Sherry Romel		\$203.08
4439	Tamyra Schellie		\$203.08
4440	Marcia Urban, for 2nd qtr wages		\$413.88
4441	Loretta Wozniak, for 2nd qtr wages		\$203.08
4442	Jim Zakshesky, for 2nd qtr wages		\$137.72
4443	METLIFE Insurance, for 2nd qtr pension		\$406.36
4444	Internal Revenue Service for 2nd qtr payroll taxes		\$390.29
4445	Verizon, for office phone		\$24.05
4445	PIE&G, for hall electric	37.00	
4445	PIE&G, for nativity set	20.07	
4445	PIE&G, for street lights	658.46	
4446			\$715.53
4447	DTE Energy, for office heat		\$31.99
4448	DTE Energy, for hall heat		\$59.39
4449	Card reader LLC, . for card reader bill		\$18.90
4450		VOID	
4451	Johnson & Schultz, for 2014 Audit		\$1,378.00
4452	Posen Ace Hardware, for broom, flag, paint & brushes		\$85.41
4453	Michael Volger, for legal services		\$8.00
4454	Calcite Credit Union VISA Statement, for flag and door repair		\$97.93
4455	Village of Posen, for 3 water assessments		\$633.96
4456	Village of Posen, for monthly water bill		\$25.68
4457	Village of Posen, for fire hydrant rentals		\$2,300.00
4458		VOID	
4459	Marge Nowak, for 3 hours cleaning out pole barn		\$30.00
4460	Marilyn Kaszubowski, for 6 hours cleaning pole barn + \$15.00& flag		\$75.00
4461	Lewis & Lewis, for surveying services		\$650.00
4462	Hall's Serv-All, for port-a-potty rental		\$125.00
4463	Stanley Lewandowski, for overhead door repair		\$100.00
		TOTAL	\$9,815.08

<u>CK #</u>	<u>Local Street Fund</u>	<u>Amount</u>
1287	Julie Patterson, for 2nd qtr wages	\$43.75
1288	Marcia Urban, for 2nd qtr wages	\$25.00
1289	P.I, Isle county Road Commission, for 2nd qtr billing	\$75.61
1290	P.I, Isle county Road Commission, for 1st qtr billing	\$1,233.76
1291	Dave Krentz, for semi- annual street administrator wages	\$240.00
1292	RS Scott Associates, for engineering for 1st & 2nd Avenue	\$1,989.50
1293	Johnson & Schultz, for 2014 Audit	\$344.50
1294	Bolen Asphalt Paving, for Local street paving	\$16,505.06
1295	Team Elmer's, for First Street and Vincent St. by P.O. Reconstruct	\$29,844.00
	TOTAL	\$50,301.18

<u>CK #</u>	<u>Major Street Fund</u>	<u>Amount</u>
1422	Julia Patterson, for 2nd qtr wages	\$168.75
1423	Marcia Urban, for 2nd qtr wages	\$156.25
1424	P.I, Isle county Road Commission, for 2nd qtr billing	\$113.41
1425	P.I, Isle county Road Commission, for 1st qtr billing	\$1,850.65
1426	Dave Krentz, for semi- annual street administrator wages	\$340.00
1427	Johnson & Schultz, for 2014 Audit	\$344.50
1428	State of Michigan, MDOT for State Street/634 Hwy.	\$58,520.99
1429	Bolen Asphalt Paving, Inc. for paving of Major Streets	\$4,031.00
1430	RS Scott Associates, for construction engineering for State St/634	\$14,846.50
1431	Team Elmer's for reconstruction of Vincent Street	\$21,200.00
	TOTAL	\$101,572.05

<u>CK#</u>	<u>Water Project Fund</u>	<u>Amount</u>
1807	Stamp Fulfillment Services, for envelopes	\$288.55
1808	Julia G. Patterson	\$318.75
1809	Marcia Urban, for 2nd qtr wages	\$250.75
1810	METLIFE Insurance, for 2nd qtr pension	\$36.60
1811	Internal Revenue Service, for 2nd Qtr payroll taxes	\$763.34
1812	City of Alpena, for water sample tests	\$40.00
1813	PIE&G, for well house electric	\$276.57
1814	Frontier, for well house phone	\$42.81

1815	Elhorn Engineering Company, for chlorine	\$106.25
1816	ETNA Supply Company, for rubber gasket and stationary rod	\$19.57
1817	Wendy Robins, for travel expense	\$240.00
1818	Rich Kandow, for 2nd qtr retainer	\$30.00
1819	Posen Ace Hardware, for keys, paste, & pipe wrench	\$36.27
1820	Johnson & Schultz, for 2014 Audit	\$1,378.00
1821	MichaelVogler, for attorney fees	\$16.00
1822	Wendy Robins, for bi-weekly payroll	\$406.80
1823	Wendy Robins, for bi-weekly payroll	<u>\$406.80</u>
	TOTAL	\$4,657.06

Moved by Schellie, seconded by Wozniak that there being no further business to come before the Council, the President adjourned the meeting at 7:50 p.m. Motion carried unanimously. The next monthly meeting will be held Monday, August 10, 2015 at 6:00 p.m.

Julia Patterson
Clerk

Marilyn Kaszubowski
President