

**Village of Posen
Official Proceedings of the Monthly Meeting
April 11, 2016**

The Village of Posen Council met in regular session on April 11, 2016. The meeting was called to order by President Marilyn Kaszubowski at 6:00 p.m.

Roll Call

Trustees present: Kate Bruski, Marge Nowak, Sherry Romel, Tami Schellie
Absent: John Ataman and Loretta Wozniak
Officers present: Marilyn Kaszubowski, Julie Patterson and Marcia Urban
Others Present: Wendy Robins-Water Superintendent, David Krentz-Village Street Administrator

Water Superintendent Report

Wendy has started exercising the valves and reported that the heater went out again and called K&K Electric for repair. She had to take a second water sample test from Well #2 since the lab bottle had a crack. She didn't want the sample to get a negative result so she had them throw away the cracked bottle and then submitted a new one.

Appearing Before the Council

None

Adoption of Agenda

Moved by Bruski, seconded by Nowak to adopt the agenda as presented. Motion carried unanimously.

Minutes

Moved by Schellie, seconded by Bruski to approve the minutes of the regular monthly meeting of March 14, 2016 meeting. Motion carried unanimously

President's Report

Kasuzbowski reported that the new flags are in for the street poles and are waiting for better weather before they are put up. PIE&G will pay for materials up to \$1,500 for the small building by the monument. The brick wall will be taken down.

She received many calls on drainage issues with water in residents' basements and plugged culverts. These issues were resolved as the weather improved but informed Dave Krentz, Street Administrator, to inspect any remaining ones.

Street Administrator Report

None

Treasury Report

Moved by Romel, seconded by Bruski to approve the March 2016 Treasury report as presented by Urban. Motion carried unanimously.

New Business:

Re-appointment of Clerk and Treasurer

Moved by Bruski, seconded by Nowak, to re-appoint Julia Patterson as Clerk and Marcia Urban for Treasurer for the Village of Posen for a two year term. Motion carried unanimously.

Street Administrator Salary

Moved by Nowak, seconded by Romel to pay Dave Krentz, Street Administrator, an annual salary of \$600.00. The breakdown will be \$200.00 from Local Street Fund and \$400.00 from Major Street Fund. Motion carried unanimously.

Unfinished Business:

Zoning Administrator Position

Moved by Schellie, seconded by Nowak, to pay an annual \$900.00 salary amount to Dave Kamysiak for the Zoning Administrator position. Motion carried unanimously.

Accounts Payable

Moved by Schellie, seconded by Bruski to approve the following bills for payment for the month of April 2016. Motion carried unanimously.

<u>CK #</u>	<u>General Fund</u>	<u>Amount</u>
4592	John Ataman, for 1st qtr wages	\$101.64
4593	Kate Bruski for 1st qtr wages	\$203.08
4594	Marilyn Kaszubowski, for 1st qtr wages	\$341.84
4595	Marge Nowak, for 1st Qtr wages	\$201.99
4596	Julie Patterson, for 1st qtr wages	\$600.87
4597	Sherry Romel, for 1st qtr wages	\$203.08
4598	Tami Schellie, for 1st qtr wages	\$203.08
4599	VOID	
4600	Loretta Wozniak, for 1st qtr wages	\$203.08
4601	VOID	
4602	Marcia Urban, for 1st qtr wages	\$411.15
4603	METLIFE Insurance, for 1st qtr pension	\$379.36
4604	Internal Revenue Service, for 1st qtr payroll taxes	\$374.89
4605	Posen Elevator, for toilet paper, paper towels, and light bulbs	\$46.44
4606	Bronner's, for banners/flags for poles	\$1,742.00
4607	Verizon, for office phone	\$24.46
4608	Calcite Credit Union, for VISA Statement	\$111.72
4609	Ron Urban, for plowing village hall driveway	\$60.00
4610	Village of Posen, for monthly water bill	\$27.91
	PIE&G, for hall electric	75.00
	PIE&G, for nativity set	20.08
	PIE&G, for street lights	654.84
4611		\$749.92
4612	Bronner's, for banners/flags for poles	\$134.00
4613	DTE Energy, for office heat	\$68.58
4614	DTE Energy, for hall heat	\$85.68
	TOTAL	\$6,274.77
<u>CK #</u>	<u>Local Street Fund</u>	<u>Amount</u>
1304	Julie Patterson, for 1st qtr wages	\$43.75
1305	Marcia Urban, for 1st qtr wages	\$25.00
1306	VOID	
1307	Presque Isle Road Commission, for 1st qtr billing	\$1,369.12
	TOTAL	\$1,437.87

<u>CK #</u>	<u>Major Street Fund</u>	<u>Amount</u>
1451	Julie Patterson, for 1st qtr wages	\$168.75
1452	Marcia Urban, for 1st qtr wages	\$156.25
1453	Presque Isle Road Commission, for 1st qtr billing	\$2,053.67
	TOTAL	\$2,378.67

<u>CK #</u>	<u>Water Project Fund</u>	<u>Amount</u>
1903	Stamp Fulfillment Services, for prepaid postage envelopes	\$288.55
1904	VOID	
1905	Julie Patterson, for 1st qtr wages	\$318.75
1906	PIE&G, for well house electric	\$714.43
1907	Wendy Robins, for annual vehicle allowance	\$500.00
1908	Wendy Robins for monthly travel expense	\$240.00
1909	City of Alpena, for water sample testing	\$40.00
1910	Frontier, for well house phone	\$44.17
1911	Rich Kandow, for 1st qtr retainer	\$30.00
1912	Wendy Robins, for mileage to Alpena to take water samples	\$156.75
1913	Marcia Urban, for 1st qtr wages	\$170.88
1914	METLIFE Insurance, for 1st qtr pension	\$25.20
1915	IRS, for 1st qtr payroll taxes	\$528.00
1916	Wendy Robins, for bi-weekly payroll	\$406.59
1917	Wendy Robins, for bi-weekly payroll	\$406.59
	TOTAL	\$3,869.91

Moved by Schellie, seconded by Romel that there being no further business to come before the Council, the President adjourned the meeting at 6:45 p.m. Motion carried unanimously. The next meeting will be held Monday, May 9, 2016 at 6:00 p.m.

Julia Patterson
Clerk

Marilyn Kaszubowski
President