

**VILLAGE OF POSEN  
OFFICIAL PROCEEDINGS OF THE MONTHLY MEETING  
JANUARY 9, 2017**

The Village of Posen Council met in regular session on January 9, 2017. The meeting was called to order by President Darrin Darga at 6:00 p.m.

**ROLL CALL**

Trustees present: John Ataman, Kate Bruski, Marilyn Kaszubowski, Marge Nowak, Sherry Romel, and Loretta Wozniak.

Absent: None.

Officers present: Darrin Darga, Julie Patterson, and Marcia Urban.

Others Present: Wendy Robins-Water Superintendent.

**WATER SUPERINTENDENT REPORT**

**Wendy Robins Reported that she:**

- \*De-iced the water tower several times.
- \*Replaced gears on Chemical Pump #2.
- \* K & K Electric installed new heater in well house.
- \* Told Family Dollar to start running water to prevent freezing.
- \*Peerless will be having a meeting on Thursday, February 2<sup>nd</sup> at 11:00 a.m. regarding the contaminated soil removal at Customs and Classics in the spring. The bid opening for this project is March 1, 2017 with the completion date to be by July 4, 2017. It will take approximately thirty days to complete.

**ADOPTION OF AGENDA**

Moved by Bruski, seconded by Nowak, to adopt the agenda as presented. Motion carried unanimously.

**MINUTES**

Moved by Kaszubowski, seconded by Wozniak to approve the minutes of the regular monthly meeting of December 12, 2016 and the December 19, 2016 Budget Hearing meeting. Motion carried unanimously

**COMMUNICATIONS**

There were no communications.

**CITIZENS APPEARING THE COUNCIL**

There were no citizens appearing before the Council.

**PRESIDENT'S REPORT**

- \*Will be attending Posen Township meeting on Thursday, January 12<sup>th</sup> at 6:00.
- \*Would like to purchase new flags.
- \*Planning on speaking with State Senator Jim Stamas.
- \*Approval wanted to purchase a scanner for the Village office.

Moved by Bruski, seconded by Wozniak, to authorize President to purchase a scanner with a not to exceed cost of \$150.00. Motion carried unanimously.

**STREET ADMINISTRATOR REPORT**

No report.

**TREASURY REPORT**

Moved by Ataman, seconded by Nowak to approve the December 2016 Treasury report as presented by Urban. Motion carried unanimously.

**APPROVE BILLS**

Moved by Kaszubowski, seconded by Wozniak to approve the following bills for payment for the month of January 2017. Motion carried unanimously.

<b><u>Ck#</u></b>	<b><u>General Fund</u></b>	<b><u>Amount</u></b>
	PIE&G, for hall electric	\$62.00
	PIE&G, for nativity set	\$23.71
	PIE&G, for street lights	<u>\$654.84</u>
4942		\$740.55
4943	Posen Elevator & Hardware, for snow shovel	\$19.99
4944	Verizon for office phone	\$24.48
4945	Calcite CU, for VISA statement for Sage Acct. Software	\$859.00
4946	Marcia Urban, for bathroom supplies	\$16.40
4947	Ronald Urban, for snow plowing	\$90.00
4948	Village of Posen, for monthly water bill	\$27.12
4949	State of Michigan, 2016 Payroll State Tax	\$655.23

	DTE Energy, for hall heat	\$110.15	\$110.15
	DTE Energy, for office heat	<u>\$108.09</u>	\$108.09
4950			\$218.24
		<b>TOTAL</b>	<b>\$2,651.01</b>

<u>Ck#</u>	<u>Local Street Fund</u>	<u>Amount</u>
1318	Presque Isle Road Commission, for 2016 4th Qtr billing	\$588.36
		<b>TOTAL</b>
		<b>\$588.36</b>

<u>Ck#</u>	<u>Major Street Fund</u>	<u>Amount</u>
1471	Presque Isle Road Commission, for 2016 4th Qtr billing	\$882.54
		<b>TOTAL</b>
		<b>\$882.54</b>

<u>Ck#</u>	<u>Water Project Fund</u>	<u>Amount</u>
2014	PIE&G, for well house electric	\$439.54
2015	Frontier, for well house phone	\$43.88
2016	Stamp Fulfillment, for postage paid envelopes	\$276.75
2017	Wendy Robins, for monthly travel expense	\$240.00
2018	Wendy Robins, for bi-weekly payroll	\$406.59
2019	State of Michigan, 2016 Payroll State Tax	\$521.54
2020	K & K Electric, for new heater and labor	\$930.00
2021	City of Alpena, for monthly water samples	\$40.00
2022	Dockside Printing, Inc., for 100 yellow disconnect water hang tags	\$87.24
2023	Wendy Robins, for bi-weekly payroll	\$406.59
		<b>TOTAL</b>
		<b>\$3,392.13</b>

***NEW BUSINESS:***

**2017 STREET ADMINISTRATOR APPOINTMENT**

Since David Krentz, Village of Posen Street Administrator for previous years, was unable to attend this meeting, President Darga will contact him in regards to continuing on as Street Administrator for 2017.

Moved by Bruski, seconded by Kaszubowski to appoint David Krentz as Village of Posen 2017 Street Administrator. Motion carried unanimously.

## COMMITTEE ASSIGNMENTS

Moved by Kaszubowski, seconded by Bruski, to approve the following Committee Appointments:

### 2017 VILLAGE OF POSEN COMMITTEES

PRESIDENT PRO TEM	MARILYN KASUBOWSKI
STREET ADMINSTRATOR:	DAVID KRENTZ
PARKS & RECREATION AND COMMUNITY IMPROVEMENT:	SHERRY ROMEL LAURIE WOZNIAK MARGE NOWAK
FLOAT COMMITTEE:	JOHN ATAMAN DARRIN DARGA
ZONING BOARD OF APPEALS:	KATE BRUSKI SHERRY ROMEL LORI KONWINSKI CARRIE SOBECK
PLANNING COMMITTEE:	PENDING
FINANCE COMMITTEE:	VILLAGE BOARD
WATER WORKS:	VILLAGE BOARD

Motion carried unanimously. The Planning Committee was not filled at this time until research is done to see if one is required. Council members were going to ask Ron Nowak to be on the Zoning Board of Appeals Committee. The changes will be added at a later time.

**APPROVE WATER RATES FOR 2017**

Moved by Bruski, seconded by Wozniak, to approve the following 2017 Water Rates:

***Residential:***

Ready to Serve Fee – 1” Line:       \$ 22.95 per month  
Water Usage Charge:                 \$1.75 / 1,000 gallons

***Commercial:***

Ready to Serve Fee – 1” Line:       \$ 27.32 per month  
Ready to Serve Fee – 2” Line:   \$ 10004.90 per month  
Water Usage Charge:                 \$1.7-5./ 1,000 gallons  
Township Fire Department: \$5.00 per 1,000 gallons

(Excluding the Village of Posen)

Late Fees:                               \$3.00, if not paid by the 20<sup>th</sup> of each month

**Delinquent Accounts:**

Bill collection	\$15.00
First Service turn-on turn-off	\$25.00
Subsequent Service turn-on turn-off (Same customer & address within one year)	\$25.00
After hours turn-on	Minimum 2 hour call out at overtime rate plus turn-on fee
Connection/hook-up fee	\$850.00
Meter Installation Fee:	\$50.00
Reconnect Fee:	\$175.00
(New Meter & Outside Reader)	
Line Plugging Fee:	\$ 80.00

**Water Meter Fees:**

Residential Meter (5/8” x 3/4” meter)	Cost plus 18%
1” meter or larger	Cost plus 18%
Labor for water related work (wages x 1.5)	Per hour
Meter Damage (frozen meter, broken meter)	Cost plus labor
Customer requested water meter accuracy	
Test (See Section 1.32)	\$25.00

Motion carried. Six Ayes; 1 Nay.

**PURCHASING POLICY**

Tabled until February's regular meeting.

**DEBIT CARD**

Moved by Bruski, seconded by Wozniak, to authorize Treasurer Marcia Urban and President Darrin Darga, to utilize a Debit Mastercard rather than a VISA Credit Card through the Calcite Credit Union for purchases for the Village of Posen. Motion carried unanimously.

***UNFINISHED BUSINESS:***

**Turtle Street Drainage**

No updates at this time.

Moved by Kaszubowki, seconded by Romel, that there being no further business to come before the Council, the President adjourned the meeting at 7:15 p.m. Motion carried unanimously. The next regular meeting will be held on Monday, February 13, 2017 at 6:00 p.m.

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Julia Patterson  
Clerk

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Darrin Darga  
President